

AIA LOUISIANA AWARDS PROGRAM

RULES OF THE BOARD GOVERNING THE AIA LOUISIANA AWARDS PROGRAM

STATEMENT OF PHILOSOPHY

In order to encourage excellence in architecture, the American Institute of Architects, Louisiana Chapter conducts an annual Awards Program. Through this program, AIA Louisiana seeks to honor works of distinction by its members and bring attention of outstanding examples of architecture to the public.

Because such recognition not only benefits the architects honored, but also benefits all Louisiana architects, AIA Louisiana should strive to optimize the public's awareness and appreciation for the Awards Program through appropriate public relations efforts.

The AIA Louisiana Awards program is a sole function of AIA Louisiana and participation in the program is limited to its current members.

ELIGIBILITY

Any architectural project completed within the last 5 calendar years (January 2019) which has been produced by, or in collaboration with, a member of AIA Louisiana is eligible for submission. Projects may be located outside of Louisiana but must be submitted by an AIA Louisiana member who served as either the Design Architect or the Architect-of-Record for the project. *When a firm or partnership has been dissolved, projects shall be submitted under the firm name on the contract documents used to execute the project, unless otherwise agreed to by the previous partners prior to submittal.* Members are encouraged to submit previously submitted non-winning projects, or ones which have won awards in other programs. Entries must be designated in one of the following classifications. Awards will be given at the discretion of the Jury and there is no obligation that the jury present awards for each classification. Classifications are:

ARCHITECTURE - awards shall recognize projects in the categories of New Construction or Renovation.

INTERIOR ARCHITECTURE - awards shall recognize interior architecture/interior design projects on any type including renovations, rehabs, offices, institutions, residences, retail projects, restaurants, single-family homes and public facilities.

MASTER PLANNING/URBAN DESIGN - awards shall recognize projects (either built or un-built) in the field of master planning or urban design.

RESIDENTIAL - awards shall recognize exceptional work by architects in the field of residential architecture (single – or multi-family).

RESTORATION/REHABILITATION/ADAPTIVE REUSE - awards shall recognize exceptional work by architects in the field of restoration and rehabilitation as distinguished from the work of the original architect (Restoration: An act of restoring or condition of being restored... a bringing back to a former position or condition).

UNREALIZED PROJECTS - awards shall recognize un-built architecture and urban design as well as theoretical or conceptual work, including installations, land art, and research. Projects cannot have been undertaken for academic credit.

SMALL PROJECT - awards shall recognize small projects for the high quality of their work and to promote excellence in small project design. This category strives to raise public awareness of the value and design excellence that architects bring to projects, no matter the limits of size and scope.

AWARDS

Each project will be judged according to its own merit, not in competition with other entries. Awards for projects may be granted at one of two levels: Honor Award or Award of Merit. Awards shall be granted at the discretion of the jury. These Awards will be designated by a jury of architects whose work and reputations have been established at the highest level of the profession. Jurors will review PowerPoint submissions in determination of awards in lieu of board submissions. Awards will be presented at the AIA Louisiana Awards Dinner.

AWARD OF MERIT | is to be bestowed to work that demonstrate a high level of design quality worthy of recognition.

HONOR AWARD | is to be bestowed for *exceptional* work, easily distinguishable from Award of Merit.

MEMBERS' CHOICE AWARD

In addition to the awards granted by the Awards Jury, AIA Louisiana shall grant a Members' Choice Award to be selected by AIA Louisiana members.

A prepared ballot shall be issued to all AIA Louisiana members and voting will take place electronically.

Digital Boards for each project will be displayed online for viewing by all members, identified by entry number only, and each member will vote via provided ballot. Members will not be permitted to vote for their own projects. Collection and tallying of ballot results will be the responsibility of AIA LA Staff. The project receiving the highest number of votes shall be granted the AIA Louisiana "Members' Choice Award". This award shall be presented, along with the AIA Louisiana Honor and Merit Awards, at the Awards Dinner during the AIA Louisiana Conference on Architecture.

SUBMISSION REQUIREMENTS

The Awards program is made up of two sections - the PowerPoint submission and the PowerPoint Digital Boards, (previously named "Presentation Board"). **Digital boards will be electronic format.** Both the PowerPoint submission and digital boards file must be submitted in order to qualify your project in the Awards Program. Failure to submit all material will be grounds for disqualification.

Submission Requirements and PowerPoint Templates, along with your entry number, will be emailed to you after the receipt of the application and fee.

By submitting an application into the Awards Program, you are hereby acknowledging that representative(s) from your firm will register and attend both the AIA Louisiana Conference on Architecture and the Awards Dinner.

POWERPOINT SUBMISSION

For each submission, please upload two (2) PowerPoint presentations **online** using the button below: one with a credit slide and one without a credit slide (example: "A-00 (w/credit slide) / A-00 (w/o credit slide).") (Do NOT alter the font size, color, type, or location of the text, or color of the background). For publicity purposes, please include 2 separate photos (300 dpi) of your project in the upload.

No animations, overlapping photos or hyperlinks in the PowerPoint presentation. If these are used, the submittal will be disqualified. Use digital images in provided template only.

It is the responsibility of the entrant to obtain all clearances for use of photographs in conjunction with publicity and recognition of the project. AIA Louisiana assumes no liability for copyrights or photographic fees.

Every attempt should be made to make each submission anonymous, so the judging is unbiased. Architect or firm name, logo, project identification or any symbol or identifying marks are not allowed on any slide except the credit slide. The only exception to this rule is a fixed, permanent building sign is allowed on image slides.

- Slide .01 shall include a brief program summary of 25 words or less and a program statement of 250 words or less. The building area, cost per square foot, construction cost, and date of completion shall be indicated on the right-hand side. Any information that conveys the architect, firm or name of the project may not be included on this side.
- Slides following slide .01 shall be used for **image** slides. Each submission must have between 8 - 12 image slides and 2 information slides **for a minimum of 10 slides and maximum of 14 total slides.** Submissions must include at least 1 plan and 1 image in the image slides. There may be multiple images on an individual slide; however, all images must fit within the 7" x 7" square indicated on the sample slide.
- **The maximum size of the PowerPoint submission file, in its entirety, should not exceed 15 mb. The maximum size of each Publicity photo submission, should not exceed 10 mb.**
- The credit slide will be the last slide of your submission. It shall include the project name, project location, owner/client, architect(s) of record including names and addresses, project team, landscape architect, consultants, general contractor and photographer(s).

UPLOAD FILES

DIGITAL BOARDS – Electronic versions *are* required. These files will be viewed online.

Digital Boards will be displayed in-person during Conference. They will be electronic in format following the provided template (sent alongside the PowerPoint Submission template). **Maximum 10 mb file size.** The previous hard-copy boards will now consist of two graphic slides and one credit slide of the same overall dimension. Images included may use plans, sections, renderings, photographs, etc. to clearly explain the project. No videos to be included; images only. For voting purposes, your assigned entry number must be placed on the upper right side of each slide. Files with no entry number will be disqualified. Files should follow this naming convention: “*Entry Number.xx*” (Example: A-105.01). Architect or firm name, logo, project identification or any symbol or identifying marks are not allowed on any slide. The only exception to this rule is a fixed, permanent building sign appearing on photographs. A copy of your PowerPoint “Project Credit Slide” shall be included as the third slide in this file (only three total slides). For those familiar with the hardcopy boards of the past; think hardcopy boards moved to electronic version. These digital boards will be displayed in a looped presentation on flatscreens during Conference, so remember that simplicity, size of fonts and images will matter.

IMPORTANT NOTE

If the submission is disqualified for failure to meet Award rules, the awards committee chair will notify entrants, in writing, of disqualification. There will be no refunds for disqualified projects.